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OFFICERS

OFFICERS

PRESIDENT	S J Macaulay	
VICE PRESIDENTS	S B Porter A W Wilson	
BOARD MEMBERS	C Guilford S Walton B Marsh	B Jones M Gilmer T Snow
TREASURER	Not appointed	
SECRETARY/MANAGER	C Davis (Acting)	
LIFE MEMBERS	W Crawford B M Green R St G Hill M Hipperson R J V Tait W Smith	J F Mullane J Trueman D J Wood L A Macintyre R Thornton
ACCOUNTANT	Colin Stuttle	
AUDITOR	Grant Thornton New Zealand Audit Partnership	
SOLICITOR	Cooper and Co	
INSURER	Clubs Share by Abbott Group	
BANK	ANZ	



PRESIDENT'S REPORT



Life Members and Members, I am pleased to be able to present the Annual Report for 2016/17.

The year proved both challenging and eventful for the Board, Management and Staff as we adapted to changes in staff, management and legislation.

This year we continued our focus on providing a friendly, fun and safe environment for you, our members and guests, and I must acknowledge the effort of our Board, management and staff on their effort to provide the governance, management, service and the environment required, well done. This was evident during the very successful Lions Tour promotion and on my return from this year's Clubs NZ conference the club was buzzing.

We have also continued to improve the look and feel in the club with the highlight being the long overdue replacement of the bi-fold doors between the main bar and the restaurant.

Our 2016/17 year financials show a profit of \$258,507, before depreciation, another healthy result for the club. We can also report an improvement in the assets to liabilities ratio: Assets; \$3,615,778 and Liabilities; \$282,139 or 8% of assets compared to 11% last year.

At the last AGM, you gave the Board the mandate to review our audit provider and costs. We undertook this task and after reviewing the options it was unanimously

voted by the Board to continue with our existing auditors.

In April, our club manager left us to manage the Naenae bowling complex in the Hutt. We sought a new manager and after some time and effort I am pleased to announce we have secured the services of Adrian Douglas. Earlier Adrian was approached to assist the club with the year-end activities, auditors and AGM activities during the transition. I would especially like to acknowledge Cheryl Davis stepping up as acting Club Manager and Adrian for his efforts. I thank you both.

As you will read in the other sections, we continue to offer variety and choice for you and provide a location to host numerous community groups and special events. Thank you to all the adjuncts and committees; your efforts make a difference.

In the coming year, we are faced with some big-ticket items. The most pressing are the rental property roof replacement and our till system upgrade along with the gaming machine refresh.

I thank you for your support and the sage advice received from life members and former board members. This enabled us to navigate the year and provide the friendly, fun and safe environment for you all to enjoy. I would like to take this opportunity to wish you and your families a safe and enjoyable Christmas and New Year.

STEVE MACAULAY - PRESIDENT

NOTICE OF AGM

MEMBERS ARE ADVISED THAT THE 68TH ANNUAL GENERAL MEETING OF THE JOHNSONVILLE CLUB WILL BE HELD ON SUNDAY 19 NOVEMBER 2017 AT 11AM.

AGENDA:

1. President's Welcome
2. Apologies
3. Minutes of 67th AGM of 20th November 2016
4. President's Report
5. Receive and adopt the Annual Report of the Board
6. Receive and adopt the Financial Statements of the Club for the year ended 31 August 2017
7. Consider and, if necessary, take action on any motion relating to the Financial Statements
8. Consider and, if necessary, take action on any other motion of which due notice pursuant to Rule 20.5(b) has been given
9. Life Membership Consideration
10. Elect the Board of Appeal
11. Elect the Auditor
12. Membership Fee
13. General Business
14. Elect ONE President
15. Elect TWO Vice Presidents

AGM

MINUTES

OF THE 67TH ANNUAL GENERAL MEETING OF THE JOHNSONVILLE CLUB,

HELD AT THE CLUB ROOMS, 1 NORMAN LANE, JOHNSONVILLE, ON SUNDAY 20 NOVEMBER, 20 16

The President, Steve Macaulay welcomed everyone and ran through the housekeeping – fire exits and safety procedures.

He went on to say the club had experienced a very good year, with a number of changes being made, and he felt the atmosphere of the club had lifted. He was also pleased to note there were a lot of new ‘faces’ within the club membership.

PRESENT:

55 Life/General members,
3 Associate members.

In total there were 55 members in attendance that were qualified to vote and this number met the qualifications of a quorum as per the constitution, requiring 5% of the full financial membership. (942 with 48 needed for a quorum). The list of names would be held by the Sec/Manager.

APOLOGIES:

11 apologies were received, and the names were read out to the meeting. The list of names would be held with the Sec/Manager.

The President then asked that the members stand for one minute’s silence in respect of those who had passed during the previous year, in particular, the following members:

Harry Kilmartin, Ellis (Wally) Hammond,

Dorothy Billings, Timothy Herlihy, Peter Robertson and George Guy.

MINUTES OF THE LAST ANNUAL GENERAL MEETING HELD ON 8 NOVEMBER 2015.

Graeme Ruthven 104 re-iterated a comment made at 2015 AGM that texts of motions should be written out in full and shown in the Minutes at future AGMs.

It was moved “That the Minutes as circulated be taken as a true and correct record”

MOVED ROSS THORNTON 364

SECONDED CATHERINE GUILFORD 431

CARRIED

PRESIDENT’S REPORT:

The President drew the meeting’s attention to his report on page 5 of the booklet, and as there were no comments from the floor he then made reference to the annual Board reports. As there was no further discussion, it was moved “That the Annual Reports of the Board be accepted as presented”.

MOVED BARRIE GREEN 82

SECONDED ADRIAN DOUGLAS 881

CARRIED

FINANCIAL REPORTS:

This particular year the club has had new reporting legislation, with the reports being re-formatted so they are aligned with the financial reporting requirements.

As there was no discussion on the financial statements, it was moved "That the financial report as tabled be accepted"

MOVED BOB TAIT 334

SECONDED RICHARD JOYCE 663

CARRIED

NOTICES OF MOTION:

NONE

LIFE MEMBER CONSIDERATION:

None received

ELECTION OF APPEALS BOARD

It was moved "that the status quo be maintained with Barrie Green being the Chair of the Board of Appeal for the next year."

MOVED CATHERINE GUILFORD 431

SECONDED ROB TAYLOR 212

CARRIED

Barrie Green commented that the Appeals Committee had not met for over three years, which was a reflection on the validity of the decisions made by the Board.

ELECTION OF AUDITORS

The President informed the meeting that the Board, due to the various new procedures and practices required, recommended that further consideration be given to electing an auditor. With that in mind, it was moved

"That the board be given permission to carry out a review of auditors and elect an auditor at a later stage"

MOVED WALLY SMITH 318

SECONDED MARK GILMER 289

CARRIED

BOARD SUBSCRIPTIONS

It was moved "That the subscriptions remain the same for the 2016/2017 year"

MOVED STEVE MACAULAY 578

SECONDED ANDY WILSON 141

CARRIED

GENERAL BUSINESS:

It was noted that in the Annual Report there were 12 Board meetings, and in the table of attendances there were only 11. It was pointed out that the Board attendance table in the 2016 Annual Report booklet on page 21 excluded the interim introductory meeting that the President convened following the AGM on 8 November 2015, whereas the Statement of Service performance report on page 28 included that meeting.

Ian Hutchinson 458 asked, in light of the recent earthquake, had the club had an engineer's report done. The Manager, Fred, responded, saying, that as there was no obvious damage the EQC did not send out an engineer so he had approached Spencer Holmes to do a report and the latter would do so as soon as someone was available.

ELECTIONS OF OFFICERS

Fred Ferris, Sec/manager reported to the meeting that as there had been only one nomination for position of President, Steve Macaulay 578 (nominated by B Tait 334

and seconded by Jack Feeney 67) was duly appointed as the President.

Fred Ferris, Sec/Manager reported to the meeting that there had been three nominations for the positions of Vice President, being

Andrew Wilson

(proposed by Steve Macaulay 578, and seconded by Catherine Guilford 431),

Mark Gilmer

(proposed by Mike Hanson 114, seconded by Trina Snow 300) and

Brent Porter

(proposed by Wayne Somerville 231, Seconded by Adrian Douglas 881) which necessitated a vote.

The scrutineers, led by Graeme Ruthven 104, did the vote counting and reported back the following results:

Andy Wilson 41 votes

Mark Gilmer 20 votes

Brent Porter 46 votes.

Therefore Andy Wilson 141 and Brent Porter 238 were duly elected the new Vice Presidents, and Mark Gilmer was thanked for standing for the position.

It was moved "That the voting papers be destroyed"

MOVED GRAEME RUTHVEN 104

SECONDED PETER HENDERSON 91

CARRIED

Fred Ferris Sec/Manager reported that there were now five nominations for the board as follows:

Cathie Guilford – Proposed Brent Porter 238/Seconded Lloyd Macintyre 122

Mark Gilmer 269 – Proposed Steve Macaulay 578/Seconded Mike Hanson 114

Barry Jones 492 – Proposed Kevin Jones 84/Seconded Glen Newman 31

Sue Walton 1160 – Proposed Andy Wilson 141/Seconded Alisha Windsor 1126

Trina Snow 300 – Proposed Steve Macaulay 578/Seconded Mike Hanson 114

Therefore all were duly elected. Steve proffered his congratulations.

It was noted that there was still one position to be filled, and a nomination arose from the floor, but the nominee could not attend due to his being called away to do earthquake damage inspection. It was moved "that in his absence, but with his permission, **Barry Marsh** 556 (Proposed by Adrian Douglas 881, seconded by Wally Smith 318) be nominated to the 2016/2017 board.

CARRIED UNANIMOUSLY

In closing, Steve Macaulay thanked the meeting and commented that it had been a great year, with people stepping up to help in this new role. He observed that he had been on a steep learning curve, and he appreciated all the help and support he had been given.

To the board members who were not re-standing, Adrian Douglas, Wayne Somerville and Dave Field, he thanked for their tremendous input, and to the new and not so new board members, he welcomed them and commented it was going to be another good year ahead.

The President said there had been many nominations for the SSP, whose main function was 'stirring stuff' and he was very pleased to announce that this year by

unanimous vote the well-deserved recipient was Adrian Douglas 881.

Adrian accepted the paddle, commenting that Steve Macaulay had done a fantastic job this past year, taking over from Bob Tait who had left the club in a very good state. It was felt that Steve had done a very good job this past year.

The meeting closed at 11.48. pm

And the attendees enjoyed a drink and lunch.

MANAGER'S REVIEW



Having just started in this role as we finalise this publication, there is probably not a lot I can add to this year's AGM report to that which has been stated elsewhere.

Therefore, I would like to use my column on this occasion to thank everyone who makes our Club what it is.

I would particularly like to thank the staff for their efforts over the past year, which at times has been a challenging one.

There are so many members who play their part in making the Club the success that it is, from our Board to the many individual members who give of their time and effort to serve the Club in some capacity. The Club would not be what it is without their input, and the efforts of those members are very much appreciated.

Last (but certainly not least) thanks to you, the members, who continue to attend and support our Club.

We appreciate your attendance and feedback, both when we get it right, and also when we in some way do not meet your expectations.

I look forward to seeing you at the Club soon.

ADRIAN DOUGLAS

CLUB MANAGER

REVIEW

04 939 8233



9TH DECEMBER

CHRISTMAS PARTY

BAND: WINX

JOHNSONVILLE CLUB

from 7:30pm

CLUB REPORTS

MEMBERSHIP AND WELFARE

We would like to record our deepest sympathy and condolences to all members who have lost loved ones during the year.

There have also been a number of members who have been sick or hospitalised and we hope that everyone had a speedy recovery and are all on the mend.

I would like to remind everyone that if any member knows of anyone who is sick and/or in hospital, or needs some help with anything, that you let the office know as soon as possible, so they can let me know if anyone needs our assistance.

I would also like to say, a big thank you to Lloyd MacIntyre for his continuing assistance with his deliveries of fruit baskets and flowers to anyone who is sick and/or in hospital. Nothing is ever too much for Lloyd and I really appreciate his help.

CATHIE GUILFORD

BUILDING AND MAINTENANCE

Overall the club is in good shape with a number of boxes ticked from last year.

The exterior will be getting a tidy up shortly with some of the rusty steel beams and main roof areas touched up.

The new smokers furniture will also be sealed to protect it from the weather. We have priced a new roof for the carpark building

next door which we own as this will need replacing in the near future. Also, a general touch up inside will be done by our very loyal tradesman we have in the club.

Finally, a big thanks to all who have helped in the upkeep of our great club.

BARRY MARSH

HEALTH AND SAFETY REPORT

There have been four health and safety incidents reported during the reporting period. This is a positive sign and evidence that health and safety incidents are being reported, investigated and resolved.

Illness, trips/falls and the use of unfamiliar equipment are themes in the reported incidents.

A health and safety audit was conducted in the club in April 2017 and another one will be due at time of print. A trial evacuation was conducted in September 2017.

I trust all members have a healthy and safe year. Please remember to keep reporting any incidents or hazards to staff.

ADRIAN DOUGLAS

SPORTS TIPPING

Sports Tipping has continued strongly this year with 72 participants in the first competition and 62 in the current one.

The selectors of each week's games try hard to make it not only challenging but also interesting. There certainly have been some interesting selections, but also a lot of surprising results – outcomes of sporting events are never a foregone conclusion.

This is a great competition, providing not only bragging rights to those who are successful, but also great cash and table prizes – with everyone getting a prize from the table. All the entrance money – together with a contribution from The Club – goes back in prizes.

We're more than happy to continue Sports Tipping into 2018 if you the members want it.

As usual, these things don't run themselves, with a lot of time and effort to do everything from the weekly selections, the scoring, and updating of the scoreboard, and shopping for prizes. Huge thanks go to everyone who contributes to this activity.

BRENT PORTER AND BARRY JONES.

RAFFLES

Another good year with raffle sales reaching our target. The raffle for the two Lions games tickets proved popular, which helps offset the purchase of our stadium tickets. Remember profits from raffles are used for things like new windows, replacing bar/restaurant dividers etc.

We tried a few new things, New World Vouchers, BBQ Packs etc. If anyone has any raffle ideas please make contact as we are always looking for different prizes.

Big thanks to adjuncts who help with raffle sales on Thursday and Saturdays. It can be a pain, but we do appreciate your help. Also, big thanks to our regular raffle buyers particularly

on our quiet nights.

HELP. Could we all please make sure we write our names on raffle sheets in clear and legible way. We have had a couple of dramas this year trying to decipher names. Also could you please claim your winning raffles as soon as possible as we get concerned with certain meat/fish packs going unclaimed for too long.

BARRY JONES AND SUE WALTON

HOUSIE

Steady numbers of 30-38 player have been turning up over the past year. We really need a few more to build the prizes up. Perhaps we need to do some local paper advertising. The more we get, the more the club benefits

We have a lot of fun on the side, Paula gets the giggles when making an incorrect call or gets tongue-tied, so I have to take over.

My thanks to Paula, Karen & Cheryl for the help and backup over the past year

Regards

WALLY SMITH

POKER

This year's poker section was a booming success, with the calibre of play getting better every year.

There's no reason we can't foot it with the best in the country going by the recent annual poker tourney held recently. The game was held in great spirits, and a big thank you to all players who contributed to the successful running of the game, without you guys we would struggle to continue weekly. After

a very tense final hour of the tournament, the champion was found. Congratulations to Cameron Duff, who wore the final table down through his aggressive betting and finesse at the age-old art of bluffing. Alan Barr was second, Eddie Mathie was third and Wayne Naysmith was fourth. The Plate was won by Mike Lavery. Our sympathy goes out to Alistair Herriot who after four hours got knocked out fifth and now owns the honorable title of bubble boy taken off last year's first loser Merv Trezise.

The game for the Bowl was won by one of the best lady players in the club Julianne O'Brien.

The Wednesday night games are open to all members and their guests with a sign in time of before 7:20 pm on the night. We have a points system operating for this round with the winner after 10 weeks getting a substantial payout. And for only \$20 you too could become the next club champion and have fellow players bow down to your brilliance. Thanks again to all players and organisers. It's been a great year

MARK DAVIS

BETTING SYNDICATE

The members of the Winners 'R' Grinners syndicate have enjoyed a good year with some phenomenal collects along with the hard luck stories and general banter. Let's just say unless we have another major collect the bragging rights belong to the writer of this report.

The format for this year was changed to allow two members to invest each week on their selections be it racing or sports. We started with 24 and have 22 remaining in the syndicate each contributing \$10 each week.

I must thank the bar staff especially Kate for

collating the bets and emailing them out each Saturday. If you are interested in joining next year's syndicate, please see Kate behind the bar to register. We will start on January 20 unless otherwise advised.

We are just a few weeks away from the end of the season and we will all receive a nice Christmas bonus pay-out well ahead of last year.

Good luck and happy punting.

STEVE MACAULAY

DARTS

Another successful season of darts was played. We had 12 teams playing over a six week tournament filled with some lively banter and some good darts thrown. After 6 rounds and some close games, the final was played over 5 legs. Blair and Dave were the winners by 3-2 over Ash and James. The tournament itself was great fun and, with the help of Charlie, some pizza was served at half time.

It is with great sorrow we acknowledge the passing of Ash Pointon shortly after the tournament, and of course all of our condolences go to his family and friends.

We are looking at running a singles tournament before the end of the year and will be coming around shortly to get names. We are hoping to play it on a Thursday starting at about 6:30pm. The more players the better, including players of all levels of ability. Looking forward to seeing you on the board sometime.

PAUL JOHANSEN AND DAVE WILKINSON

INDOOR BOWLS

It was a well-played Bowls Fours Club championship, with a gripping battle between Mad Bazz and Dales Demons to determine the winning team. With maximum ends played the Girls came through victorious.

It was great to see two new players in the winning team as this is what club sport is all about, getting all members involved.

By the time this report is published, we will have seen the Club Triples and Pairs played with only the Singles to go. If you always felt you just might want to give indoor bowls a go, come down and register on the night. There are plenty around to guide you through the rules and etiquette of the game. If you do not feel like playing, come down and cheer on your favourite player.

For anyone who has never played, played a little, played a lot or is a superstar of the game, the Club's Christmas Fours is a must to enter. The Christmas Fours follows the silly season and teams can dress up as outrageous as they dare (best costumes win prizes) or even just come as they are. All you need to do to enter is to get a team of four together and register on the night. It will be held on Friday 22nd of December with Registration by 6:45 pm (starting at 7 pm).

MARK GILMER

OUTDOOR BOWLS

Once again, we had a terrific time away at the Chartered Clubs National Men's fours Tournament, held at Mount Maunganui Club in Feb.

Our 3 teams representing Johnsonville, all had respectable finishes, but alas, all were outside of the silverware. The highly

salubrious accommodation was a highlight. After a hard day's bowls to go back to a modern well-appointed apartment, with outdoor pool & sea views, was a real bonus. I would recommend Reef Beachfront Apartments to anyone visiting The Mount.

Next year we travel to Papanui Club in Christchurch, for hopefully a not so shaky start to another battle with some of the best bowlers in the country. I'm sure we will have another memorable week away.

BRENT SHUGG

GOLF ADJUNCT

The golf adjunct continued its activities with a full programme for the past year. Member support has continued which we are pleased about, even though our overall membership is 7 members less (at 45) than this time last year. We appreciate the support and assistance provided by the Club together with the work carried out by members of our own committee. The continuing golfing programme does not happen by chance, which is a reflection of the efforts of those organising the various competitions.

Attendance at this year's events averaged around 30 which included several new members. Attendance numbers are influenced by a number of issues including the day of the weekend, other golfing fixtures and the changeable weather which has altered the programme for some events. We continued to have a van and trailer available for members travel to games in Horowhenua and Wairarapa which has been well supported and those traveling have been contributing to the costs.

We had 3 two-member teams attend the

Clubs NZ National Champs at Rangiora hosted by the Rangiora RSA. Our leading team achieved 13th placing, which was an excellent achievement with over 100 teams entered in the competition. In November, we had a team competing at the Clubs NZ North Island Champs in Te Puke. They finished just outside the benchmark for the prizes. We had a pleasing attendance of supporters totaling 13 and Jenny de Ritter's hole in one was an excellent achievement and a highlight for this group. This year's tournament is in Palmerston North and we expect to have similar numbers attending. Attendance at these events is open to all adjunct members who are affiliated with a golf club and the experience gained both sporting and socially gives some appreciation of the benefits of belonging to a Chartered Club.

Congratulations to this year's monthly Viko Trophy winners who were: Alan Johnson, Arnold Buck, Kevin Hilder, Terry Ngatina, Mike O'Brien (2) and Mike O'Shaughnessy.

Success was achieved at our 2016 Club Champs at Otaki by Craig MacIndoe, Faavae Tafili, Mark Bowman, Jamie Dempster, Jenny de Ridder and, Marty Leach. The Ainsley Jowett trophy was won by Brian Ralph.

As this report goes to print we are waiting for the final of the Hickman Trophy which is to be played in several weeks' time. Our November monthly game is scheduled for Waikanae.

BILL COONEY

GRAEME SCOTT

MIKE O'SHAUGHNESSY AND THE COMMITTEE

SEQUENCE DANCE

Another year has flown by again. Time flies when one is having fun I guess.

Now into its seventh year, the club is making good progress, growing from strength to strength. One of its goals for this year ended 30 June 2017 was an attempt to increase membership, providing newcomers a place to learn sequence dancing. Three sets of teaching classes were organised with Sallie, Lesley, and Jan teaching two sets. We employed a professional teacher Heather Sutherland for the New Vogue series. These classes proved popular and brought several new members to the Dance Section. We also had requests for more classes.

New Thursday night dances have been: Mambo Marina (taught by David Arnold and Jan), La Patony Waltz, Lace Agate Swing, Valentino Jive (Sallie & Jon) and the Lucille Waltz (Jan & Lesley)

The Section held several themed and special dances throughout the year; any excuse to have an opportunity to come together and dance. The special dances, "Spring Dance", "A Musical Celebration", Halloween, Christmas and New Year, were very successful with an average of about 60 dancers with visitors from Palmerston North, Levin, Otaki, Kapiti Coast, and the Hutt Valley.

All committee members have worked tirelessly, arranging music, programmes, attending meetings, organising raffles, flyers, food, and many other tasks. I sincerely thank all of them for their dedication and commitment. Special thanks must go to:

1. **Sallie and Jon** for preparing the programme and music most weeks for all our dancers to enjoy

2. **Carol, Lesley, Swee and Jookin** who have also assisted with the programmes
3. **Shirley** for keeping our albums updated with flair
4. **Lesley** for her creativity, designing special themed decorations that enhanced the dance floor.

In August, the Committee organised a bus trip to a tea dance in Levin. This proved popular, with more than 30 people attending. Our Club would like to acknowledge and thank the Johnsonville Club Board for subsidising 50% of the transport costs. This was appreciated by all as it kept the costs down.

Our funds have continued to grow and your committee is currently investigating the purchase of a music system. The current system belongs to Jon, who has kindly shared that with us.

Thursdays would not succeed without all of you, the dancers, so Thank You for your continuing support.

Finally, we thank the Johnsonville Club Board and Management for the use of the Function Room. The floor is well kept, the acoustics are very good, and the Club atmosphere makes it a friendly environment for all to enjoy.

JENNY ANG

CONVENOR – SEQUENCE DANCE SECTION

SNOOKER

The Snooker Adjunct enjoyed another successful year in 2017, with the tables being regularly used by both adjunct and general club members. Members are reminded that the tables are open to all club members and guests.

WINNERS FOR 2017 WERE:

Snooker Singles	John Hapimana
Snooker Pairs	John Hapimana Wayne Naysmith
Snooker Singles (Handicap)	Wally Smith
Snooker Over 60s	Russell Delahunty
Pool Singles	Scott Moran
Pool Pairs	Kaaren Guilford Brent Shugg

The club has been represented in competition by Wayne Naysmith. Wayne made the quarterfinals of the New Zealand Open Snooker and was runner-up in the North Island Champs plate final. Two teams from the club played in the Team Snooker League on Monday nights, and this competition continues to be organised by a club member.

Adjunct nights are held on the first Wednesday of each month and new players are welcome to join in.

There is an over 50's snooker group every Tuesday starting at 1 pm. Contact The Womble (Wayne Ombler) for details. New players are welcome.

If anyone wants to have a go, approach one of the regular players in the Billiards Room and we'll be pleased to help.

GRAEME RUTHVEN

ENTERTAINMENT

Once again, we have had a busy year on the Entertainment front with acts ranging from Irish dancers to some top local bands and entertainers.

May produced one of the highlights of the year with the Club birthday celebration for 2017. This was a great opportunity to join together to celebrate 67 years of community and friendship. Entertainment was provided by Ainslie Allen and her band The Instigators. Ainslie has one of the best voices in Australasia and a great night was had by all with the dance floor busy from the first song.

The Lions Tour meant that there were fewer opportunities for live bands during the year, however, this provided entertainment in itself and received a huge response to The Lions Tour Club. Many members took the opportunity to get into the spirit of this once every 12 years event. Participants were provided with opportunities to win supporters gear for each game and also to have their own specially engraved wine or beer glass. Many thanks to Trina and the

team (including the bar and restaurant staff) who made this event such a success.

We hope you have enjoyed the entertainment that has been and has yet to be provided for you in 2017. We intend to have an even bigger 2018. We anticipate that we will see the return of some club favourites and some new acts. Keep an eye on the club website, Facebook or the club advertising screens and noticeboards.

As always, if you have any suggestions as to what you would like to see going forward please let us know. To provide any ideas either drop a note into our suggestion box (over the fire hose reel near the entrance), visit the website www.jclub.co.nz or comment on our Facebook page www.facebook.com/pages/Johnsonville-Club/ - you can keep up to date with everything going on at the same time.

Many thanks to all those who have assisted over the year with great ideas and help to make things run smoothly.

UPCOMING EVENTS

OCTOBER 14

SATURDAY OCTOBER 28

TUESDAY NOVEMBER 7

SUNDAY DECEMBER 3

SATURDAY DECEMBER 9

FRIDAY DECEMBER 22

DECEMBER 31ST

Wink

Caramel Groove

**Melbourne Cup followed by
The Emerald Brothers**

Kid's Xmas Party with Zappo and friends

Club Xmas Party with WINK

Xmas Fours

Club NYE Party with THE PARTY MAMMALS

BOARD MEETINGS

ATTENDANCE 2016/17

	SEP	OCT	NOV	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	TOT
STEVE MACAULAY	1	1	1	1	1	1	1	1	1	1	1	11
BRENT PORTER	1	1	1	1	1	1	0	1	1	1	1	10
ANDY WILSON	0	1	1	1	1	1	1	1	0	1	1	9
BARRY JONES	1	1	1	1	1	1	1	1	1	0	1	10
MARK GILMER	N/A	N/A	0	1	1	1	1	1	1	1	1	8
STEVE MACAULAY	1	1	1	1	1	1	1	1	1	1	1	10
CATHIE GUILFORD	0	1	1	1	0	0	1	1	1	0	0	6
BARRY MARSH	N/A	N/A	1	1	1	1	0	1	1	1	1	8
TRINA SNOW	N/A	N/A	0	1	1	1	1	1	1	1	0	7
SUE WALTON	1	1	1	1	1	0	1	1	1	1	1	10

OUTGOING BOARDMEMBERS

DAVE FIELD	0	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1
ADRIAN DOUGLAS	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2
WAYNE SOMMERVILLE	1	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2

MEMBERSHIP

AS AT 31 AUGUST 2017

	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
ORDINARY	650	609	604	544	535	812	834	813	819	733	732
SENIOR	448	434	376	340	308	-	-	-	-	-	-
ASSOCIATE	126	131	143	132	135	141	144	143	138	122	135
COUNTRY	54	62	64	64	64	61	64	65	59	59	59
LIFE	11	11	10	10	10	10	9	10	9	8	7
TOTAL	1289	1247	1197	1090	1052	1024	1051	1031	1025	922	933

NET PROCEEDS COMMITTEE

NET PROCEEDS

The Johnsonville club's four members of the Net Proceed Committee (NPC) have oversight of the expenditure of the gaming machine money for Authorised Purpose (AP). While the majority of the AP money goes towards the running of the club each year a portion is set aside for supporting the Club Adjuncts along with assisting the local community and deserving causes.

This year we approved grants totaling \$5,903 to support our Club Adjuncts and a further \$5,080 of grants towards local community and deserving causes.

We continue to lift our profile in the community and our contributions have not only assisted sporting and local community groups but have helped make a difference in people's lives.

The NPC comprises the Club President, two Vice Presidents, and a Board Member. On behalf of myself and the club members, I would like to thank and acknowledge Brent Porter, Andy Wilson and Barry Jones for their contribution and commitment to undertaking this important responsibility. Also the NPC would like to thank and acknowledge our Club Management for making certain the Club comply with the ever-changing gambling rules and allocation of money under the DIA approved AP. The NPC completed their duties with a high level of confidence and assurance the Club's grants are in line with the intent of the legislation. No doubt we will need to review and modify our process to comply with the upcoming changes to the legislation.

A collection of small, colorful dots in white, yellow, and red scattered across the top of the dark blue background.

GET DOWN TO THE
THE JOHNSONVILLE CLUB
FOR THE
COUNTDOWN TO

2018

THE BEST NYE PARTY IN TOWN

AWESOME MUSIC FROM THE PARTY MAMMALS

\$25 BUFFET

DECEMBER 31ST FROM 7:30PM - 1PM



FINANCE

PERFORMANCE

The Club has obviously had a better result in 2016/17 than the previous year, with a surplus after depreciation and Income Tax of \$139,244 compared with a surplus of \$7,430 in the previous year prior to the increase in the value of the Investment Property. The main drivers of this improvement are higher Bar Sales and higher Gaming Income. As a result of these increases, Net Bar Income is higher by \$15,843 and Net Gaming Income is higher by \$79,473.

The Restaurant has slightly decreased its turnover on the previous year but has increased its Gross Profit. The Restaurant, however, has a larger trading loss this year due to higher wages and equipment costs. The surplus from the investment property is higher due to higher rental income following the renegotiation of leases. Sundry Income is lower due to a correction of income in advance in the previous year. Adjuncts' Income and Expenses have been included in the Statement of Financial Performance to comply with the new reporting standards as they were last year. As the Investment Property is not fully tenanted and it is partially used for Club car parking under the new reporting standards it has to be classified as a Fixed Asset. This, in turn, means that any increases in revaluation are carried to a revaluation reserve. When looking at the Statement of Financial Position the Club is in a stronger position than last year with positive Working Capital. It is also worth noting that the Club will pay off three of its five bank loans during the coming financial year.

COLIN STUTTLE CLUB ACCOUNTANT

JOHNSONVILLE CLUB INCORPORATED
PERFORMANCE REPORT
FOR THE YEAR ENDED 31 August 2017

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JOHNSONVILLE CLUB INCORPORATED
ENTITY INFORMATION
FOR THE YEAR ENDED 31 August 2017

Legal Name of Entity:

Johnsonville Club Incorporated

Type of Entity:

Incorporated Society

Registration Number:

216220

Entity's Purpose or Mission:

The Club was incorporated in April 1954 under the Incorporated Societies Act 1908. The Club aims to provide amenities and cultural activities and promote sports and generally to provide an atmosphere where members may meet and enjoy companionship with one another.

Entity Structure:

The governance of the Club is vested in the Board of the Club and is applied under Club Rules. The Board comprises a President, two Vice Presidents and six Board Members. The Board appoints a suitably qualified Manager, who is responsible for the day-to-day maintenance, operations and services of the Club.

The Manager is responsible for the engagement and dismissal of such employees as may be essential to provide adequate and efficient services, maintenance of the assets and control of the Club and such other duties as are conducive to the office.

Main Sources of the Entity's Cash and Resources:

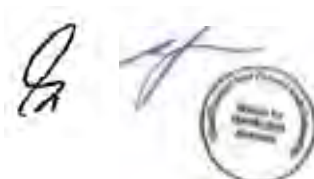
The Johnsonville Club caters to members and their guests, who are admitted to the premises under legislated provisions, and is a hospitality operation based around the provision of food and beverage to a social audience. It provides lounge, entertainment and dining areas for that audience. The Club provides appropriate areas for gaming and sports as well as function, conference and events facilities. The Club's revenue stems from members' subscriptions, sales of beverages, alcoholic and non-alcoholic products provided through the bar, food products provided through the restaurant, social and function facilities, adjunct activities and gaming revenue.

Physical Address:

1 Norman Lane, Johnsonville, 6037

Postal Address:

PO Box 13045 Johnsonville Wellington 6440



JOHNSONVILLE CLUB INCORPORATED
STATEMENT OF SERVICE PERFORMANCE
FOR THE YEAR ENDED 31 August 2017

Description of the Entity's Outcomes:

The Johnsonville Club aims to provide facilities that are a safe, secure, friendly and comfortable environment where social needs and support functions can be provided through delivery of our goods and services as required by members and their guests.



Description and Quantification of the Entity's Outputs:

	This Year	Last Year
Number of Members at year end	1,289	1,247
Special Licences for Functions provided	20	23
Meals Sold	11,768	11,500
Prizes given to members in the Membership Draw	16,391	16,522
Monthly Board Meetings	11	12
Housie Nights	21	22
Poker Nights	48	49
Major Ticketed Events	2	4
Subsidised Taxi Chits sold (getting members home safely)	3,466	3,911

JOHNSONVILLE CLUB INCORPORATED
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 August 2017

	Notes	This Year		Last Year	
		\$	\$	\$	\$
Revenue					
Members Subscriptions			35,621		37,230
<u>Revenue from Providing Goods & Services:</u>					
Bar Sales	1-A		690,596		655,022
Restaurant Sales	1-B		224,320		225,876
Rental Income	1-C		50,834		48,672
Gaming Income	1-D		619,373		505,388
Raffles Income	1-E		54,082		53,857
Housie Income	1-F		4,528		4,558
TAB Commission	1-G		4,828		4,723
			1,648,560		1,498,097
Interest Received			138		222
Gaming Interest Received			19		2
Poker Income			1,441		2,280
Parking Income			9,799		8,922
Room Hire			4,800		3,392
Taxi Chits			9,018		10,192
Entertainment Income			-		3,985
Sundry Income			271		9,387
Adjuncts Income			12,578		8,583
			1,722,244		1,582,291
Total Revenue					
Expenses					
<u>Employee Related Costs:</u>					
Bar Wages	1-A		173,423		165,536
Restaurant Wages	1-B		136,077		119,138
Rental Property Wages	1-C		10,000		10,000
Gaming Wages	1-D		54,900		54,900
TAB Wages	1-G		3,084		2,921
Administration Wages			74,475		91,121
Staff Meals			6,402		8,756
Staff Training			8,993		13,173
Kiwisaver Employer Contributions			10,190		10,008
ACC Levies			3,281		3,847
			480,824		479,401
<u>Costs Related to Providing Goods & Services</u>					
Cost of Sales & Expenses Bar	1-A		275,033		263,191
Cost of Sales & Expenses Restaurant	1-B		121,259		123,474
Rental Property Expenses	1-C		22,293		22,237
Gaming Direct Costs	1-D		214,415		178,589
Raffles Purchases	1-E		26,541		28,421
Housie Costs	1-F		-		42
TAB Costs	1-G		552		639
			660,093		616,592
Expenses Sub-Total Carried Forward			1,140,917		1,095,994

The financial information should be read in conjunction with the accompanying Statement of Accounting Policies, Notes to the Performance Report and the Audit Report on pages 9-21




JOHNSONVILLE CLUB INCORPORATED
STATEMENT OF FINANCIAL PERFORMANCE CONTINUED
FOR THE YEAR ENDED 31 August 2017

	Notes	This Year		Last Year	
		\$	\$	\$	\$
Expenses Sub-Total Brought Forward			1,140,917		1,095,994
<u>Administration Expenses</u>	2		89,652		87,990
<u>Operations & Maintenance Expenses</u>	3		121,457		141,437
<u>Promotions & Hospitality Expenses</u>	4		85,817		103,709
<u>Donations & Grants Community</u>	19		5,080		6,067
<u>Sporting & Cultural Sections Grants</u>	20		5,903		5,962
<u>Adjuncts Expenses</u>			10,899		20,334
<u>Depreciation</u>			119,263		108,631
<u>Loss on Sale of Assets</u>			-		1,297
Total Expenses			1,578,987		1,571,420
Operating Surplus/(Deficit) for the Year			143,257		10,871
<u>Income Tax</u>	13		4,013		3,441
Surplus/(Deficit) for the Year after Income Tax			139,244		7,430
Plus other Comprehensive Income:					
Increase in Value of Land			-		85,000
Increase in Value of Buildings			78,298		182,284
Increase in Value of Investment Property			-		100,000
Total Comprehensive Income			217,542		374,714

The financial information should be read in conjunction with the accompanying Statement of Accounting Policies, Notes to the Performance Report and the Audit Report on pages 9-21

JOHNSONVILLE CLUB INCORPORATED
STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED 31 August 2017

	Notes	This Year	Last Year
		\$	\$
RETAINED EARNINGS			
General Funds			
Opening Balance 1 September		2,172,602	2,057,585
Net Surplus/(Deficit) for the year	217,542		374,714
Less: Gaming Surplus/(Deficit)	40,888		4,164
Adjuncts Surplus/(Deficit)	1,679		(11,751)
Land Value Increase	-		85,000
Buildings Value Increase	78,298		182,284
		96,678	115,017
Closing Balance 31 August		2,269,280	2,172,602
Gaming Funds			
These funds are the surplus funds from the Gaming Activities and are available for future Authorised Purposes			
Opening Balance 1 September		4,395	231
Net Surplus/(Deficit) for the year	40,888		4,164
Closing Balance 31 August		45,282	4,395
Adjuncts Funds			
These funds are the surplus funds from adjuncts' activities			
Opening Balance 1 September		6,093	17,844
Net Surplus/(Deficit) for the year	1,679		(11,751)
Closing Balance 31 August		7,772	6,093
Land Revaluation Reserve			
These funds are the surplus funds from Land Revaluations, available for any future reductions in value			
Opening Balance 1 September		460,000	375,000
Increase in Valuation		-	85,000
Closing Balance 31 August		460,000	460,000
Buildings Revaluation Reserve			
These funds are the surplus funds from Buildings Revaluations, available for any future reductions in value			
Opening Balance 1 September		473,007	290,723
Increase in Valuation		78,298	182,284
Closing Balance 31 August		551,305	473,007
Total Retained Earnings			
Opening Balance 1 September		3,116,097	2,741,383
Net Increases/(Decreases)		217,542	374,714
Closing Balance 31 August		3,333,639	3,116,097

The financial information should be read in conjunction with the accompanying Statement of Accou Policies, Notes to the Performance Report and the Audit Report on pages 9-21

JOHNSONVILLE CLUB INCORPORATED
STATEMENT OF FINANCIAL POSITION
AS AT 31 August 2017

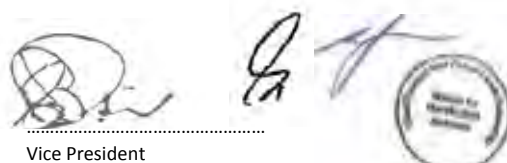
	Notes	This Year	Last Year
		\$	\$
Assets			
Current Assets			
Cash at Bank and on Hand	5	263,757	187,893
Accrued Interest Receivable		17	13
Trade Debtors		612	-
Stock on Hand	6	19,738	16,117
Total Current Assets		284,123	204,023
Less: Current Liabilities			
Accounts Payable	9	104,105	114,653
Holiday Pay and Wages Accrued		36,963	38,242
GST Payable		15,606	10,904
Membership Subscriptions in Advance		35,618	39,443
Income Tax	13	1,406	3,343
Income Received in Advance		7,817	7,817
Term Loans-Current Portion	7	43,751	105,876
Total Current Liabilities		245,265	320,279
Working Capital		38,858	(116,256)
Non-Current Assets			
Property Plant and Equipment	8	3,331,655	2,289,842
Investment Property	10	-	1,010,000
Total Non-Current Assets		3,331,655	3,299,842
		3,370,513	3,183,586
Less: Non-Current Liabilities			
Term Loans	7	36,874	67,490
Total Non-Current Liabilities		36,874	67,490
Total Net Assets		3,333,639	3,116,097

Represented by:

Retained Earnings	2,269,280	2,172,602
Gaming Funds	45,282	4,395
Adjuncts Funds	7,772	6,093
Land Revaluation Reserve	460,000	460,000
Buildings Revaluation Reserve	551,305	473,007
Total Equity	3,333,639	3,116,097



President



Vice President

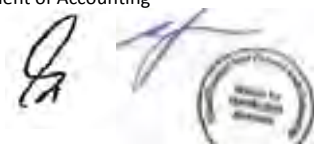
The financial information should be read in conjunction with the accompanying Statement of Accounting Policies, Notes to the Performance Report and the Audit Report on pages 9-21

JOHNSONVILLE CLUB INCORPORATED

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 August 2017**

	This Year	Last Year
	\$	\$
Cashflow from Operating Activities		
Cash was provided from:		
Bar Sales	694,013	655,022
Gaming Machine Takings	619,373	505,388
Restaurant Sales	224,320	225,876
Rental Income	50,834	48,672
Income from Raffles	54,082	53,857
Housie Income	4,528	4,558
Membership Subscriptions	31,796	26,842
Interest Received	153	295
TAB Commission	4,828	4,723
Sundry Income	37,907	46,741
	<u>1,721,833</u>	<u>1,571,974</u>
Cash was applied to:		
Bar Purchases	267,348	249,744
Gaming Expenses	209,891	172,947
Restaurant Purchases	96,366	100,465
Property Expenses	20,448	17,516
Wages and Salaries	461,296	451,638
Interest Paid	11,790	15,774
Administration Expenses	87,105	78,494
Operations and Maintenance	233,278	230,818
Promotions and Hospitality	80,696	103,709
Grants	10,983	12,029
Income Tax	5,950	1,960
Net GST paid	(4,701)	5,449
	<u>1,480,450</u>	<u>1,440,543</u>
Net Cash Inflow from Operating Activities	<u>241,383</u>	<u>131,431</u>
Cashflow from Investing Activities		
Cash was applied to:		
Purchase of Fixed Assets	72,778	50,258
	<u>(72,778)</u>	<u>(50,258)</u>
Net Cash (Outflow) from Investing Activities		
Cashflow from Financing Activities		
Cash was provided from:		
Bank Loan Advanced	50,000	50,000
	<u>50,000</u>	<u>50,000</u>
Cash was applied to:		
Repayment of Bank Loans	142,741	94,438
	<u>(92,741)</u>	<u>(44,438)</u>
Net Cash Inflow/(Outflow) from Financing Activities		
Net Increase/(Decrease) in Cash Held	75,864	36,735
Cash and Bank Balances at Beginning of year	187,893	151,158
Cash and Bank Balances at End of the Year - Note 5	<u>263,757</u>	<u>187,893</u>

The financial information should be read in conjunction with the accompanying Statement of Accounting Policies, Notes to the Performance Report and the Audit Report on pages 9-21



JOHNSONVILLE CLUB INCORPORATED
STATEMENT OF ACCOUNTING POLICIES
FOR THE YEAR ENDED 31 August 2017

Basis of Preparation

The Club has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000 for the last two annual reporting periods. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Tier 2 PBE Accounting Standards Applied

The Club has elected to adopt NFP PBE IPSAS 17 Property Plant and Equipment in relation to its Land and Buildings by revaluing these assets at least every three years with any changes recognised in the relevant revaluation reserves by class of asset.

Last financial year the Club elected to adopt NFP PBE IPSAS 16 Investment Property standard. Under this standard the Investment Property was classified as fair value with changes recognised as a surplus or deficit in the Statement of Financial Performance. This standard no longer applies as the Investment Property has been re-classified as Land and Buildings.

Measurement Basis

Unless otherwise stated the measurement basis adopted is that of modified historical cost

Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Debtors and Accounts Payable which are stated inclusive of GST. The Club is registered for GST.

Income Tax

The Club has an Income Tax Liability on its property trading activities for the current year. Other Trading with non-members is liable for Income Tax but as no profit has been generated on that trading there is no tax liability. All other activities are with Club Members and is within the tax principle of mutuality, which does not give rise to tax liabilities.

Bank Accounts and Cash

Bank Accounts and Cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Property Plant, Equipment and Depreciation

Fixed Assets are shown at cost less accumulated depreciation except for land and buildings, which have been revalued. Land and Buildings are revalued at least every three years. The latest valuation is at 31 August 2017 and was carried out by Telfer Young, registered valuers ANZIV, SNZPI.

Depreciation rates used are as follows:

Gaming Machines	20%-40% on the Diminishing Value
Plant & Equipment	9%-50% on the Diminishing Value
Sound System	33% - 40% on the Diminishing Value
Building Refurbishments	7.5%-33% on the Diminishing Value
Buildings	3% on the Diminishing Value
Land	Nil

Investment Properties

Investment properties are properties held either to earn rental income or for capital appreciation or for both, but not for sale in the ordinary course of business, for supply of goods or services or for administrative purposes.

After initial recognition, investment properties are stated at fair value annually as determined by independent registered valuers.

Any gains or losses arising from changes in fair value of the investment properties is recognised as a surplus or deficit in the Statement of Financial Performance for the period in which it arises.

The investment property has been reclassified to Property Plant and Equipment in the current year due to change in use of the property.

The image shows two handwritten signatures in black ink. To the right of the signatures is a circular stamp, which appears to be an official seal or stamp, though the text within it is illegible.

JOHNSONVILLE CLUB INCORPORATED
STATEMENT OF ACCOUNTING POLICIES CONTINUED
FOR THE YEAR ENDED 31 August 2017

Revenue Recognition

Subscription revenue is recognised on an accruals basis, the subscription period is 1 September to 31 August. Rental Income is brought to account on a straight line basis over the term of the lease. All other income is recognised as it is received when all risks and rewards of ownership have been passed to the customer and can be reliably measured.

Valuation of Inventories

Inventories are valued at the lower of cost and net realisable value. Cost has been assigned to inventory items on hand at balance dated using the first-in-first-out basis.

Accounts Receivable

Accounts Receivable are stated at realisable book value after providing against debts where collection is doubtful

Loans

Loans are recognised when the amount borrowed has been received. The loan is recognised at the principal value plus accrued interest less repayments made.

Employee Entitlements

Employee entitlements to salaries and wages, annual leave and other benefits are recognised as an expense in the period when they accrue to the employees

Leases

Operating lease payments are recognised as an expense in the period when the amounts are payable.

Functional Currency

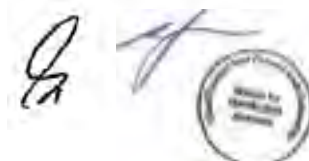
These financial statements are presented in New Zealand dollars (\$), which is the Club's functional currency. All financial information presented in New Zealand dollars has been rounded to the nearest whole dollar.

Changes in Accounting Policies

The following changes in accounting policies were adopted for the previous financial year:

- Income and Expenses of Adjuncts are treated as income and expenses of the Club with the result that adjuncts' funds become part of the Retained Earnings, identified separately.
- Any gains or losses on revaluation of Investment Properties are now recognised as a surplus or deficit in the Statement of Financial Performance for the period in which they arise. Previously gains were recognised in a revaluation reserve.

There have been no other changes in accounting policies for the current year and none for the previous year.

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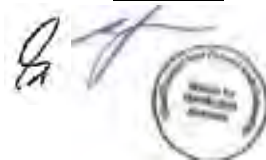
JOHNSONVILLE CLUB INCORPORATED

NOTES TO THE PERFORMANCE REPORT

FOR THE YEAR ENDED 31 August 2017

Note 1 Analysis of Revenue

	This Year		Last Year	
	\$	\$	\$	\$
<u>1-A Bar Trading</u>				
Liquor Sales		669,689		632,845
Bar, Food and Coffee Sales		3,214		4,415
Tobacco Sales		17,693		17,762
		690,596		655,022
Less: Cost of Sales				
Opening Stock		12,802		14,789
Purchases Liquor		252,974		230,746
Purchases Tobacco		14,361		16,408
Gas Cylinders		1,372		1,286
Less: Closing Stock		(18,265)		(12,802)
		263,245		250,426
Gross Profit	62%	427,351	62%	404,596
Less: Bar Wages		173,423		165,536
Staff Uniforms		546		1,246
Sundry Bar Expenses		11,243		11,518
		185,212		178,301
Net Bar Income		242,139		226,296
<u>1-B Restaurant Trading</u>				
Meal Sales		224,320		225,876
Less: Cost of Sales				
Opening Stock		3,314		2,475
Purchases		97,480		103,392
Less: Closing Stock		(1,472)		(3,314)
		99,322		102,553
Gross Profit	56%	124,997	55%	123,323
Less: Wages		136,077		119,138
Equipment Costs		4,495		1,333
Sundry Restaurant Expenses		17,441		19,588
		158,013		140,059
Net Restaurant Income		(33,016)		(16,735)
<u>1-C Property Trading Account</u>				
Income from Property		50,834		48,672
Less: Insurance				
Interest on Property Mortgage		1,844		4,721
Professional Fees		4,655		1,240
Rates		8,215		8,858
Repairs & Maintenance		918		758
Property Wages		10,000		10,000
		32,293		32,237
Property Surplus Before Tax		18,541		16,435
Less: Income Tax		4,013		3,441
Property Surplus After Tax		14,528		12,994



JOHNSONVILLE CLUB INCORPORATED

NOTES TO THE PERFORMANCE REPORT

FOR THE YEAR ENDED 31 August 2017

Note 1 Analysis of Revenue

	This Year		Last Year	
	\$	\$	\$	\$
<u>1-D Gaming Trading</u>				
Gross Income from Gaming Machines		619,373		505,388
Interest on Gaming Funds		19		2
Depreciation Recovered		-		-
		619,392		505,390
Less: Direct Costs				
Accounting Fees	1,750		1,750	
Audit Fees	3,900		3,900	
Gaming Duty	142,772		116,682	
Problem Gambling Levy	9,280		7,631	
Electronic Monitoring Costs	12,797		10,927	
Gaming Machine Maintenance	15,669		15,114	
Gaming Licences	13,969		8,834	
Interest on Gaming Finance	4,827		4,301	
Electricity	5,400		5,400	
Insurance	4,050		4,050	
		214,415		178,589
Wages	54,900		54,900	
Loss on Sale of Gaming Machines	-		1,297	
Depreciation on Gaming Machines	34,167		47,043	
		303,482		281,829
Net Gaming Income		315,910		223,561
Less: Authorised Purposes (Note 17)		275,022		219,397
Gaming Surplus		40,888		4,164
<u>1-E Raffles Trading</u>				
Raffles Income		54,082		53,857
Less: Purchases		26,541		28,421
Raffles Net Income		27,541		25,437
<u>1-F Housie Trading</u>				
Housie Income		4,528		4,558
Less: Costs		-		42
Housie Net Income		4,528		4,516
<u>1-G Tab Trading</u>				
TAB Commission		4,828		4,723
Less: Expenses		552		639
Wages		3,084		2,921
		3,636		3,560
TAB Net Income		1,192		1,163

JOHNSONVILLE CLUB INCORPORATED

NOTES TO THE PERFORMANCE REPORT

FOR THE YEAR ENDED 31 August 2017

Note 2 Administration Expenses

	This Year	Last Year
	\$	\$
Accountancy Fees	4,400	4,500
Audit Fees	10,125	9,297
Bank Charges	2,634	3,203
Professional & Legal Fees	5,300	-
Board Expenses	2,062	2,029
Computer Expenses	4,889	5,064
Insurances (Club)	19,606	19,765
Interest and Finance Charges (Club)	4,569	6,501
Levies	4,428	4,265
Postage	251	2,215
Printing & Stationery	12,844	13,568
Rates (Club)	7,715	6,799
Telephone & Internet	7,782	7,816
Travel & Conference	3,047	2,968
	89,652	87,990

Note 3 Operations & Maintenance Expenses

Cleaning & Laundry	40,164	37,735
EFTPOS	2,921	2,285
Electricity	24,043	19,608
Hire Charges	2,754	2,754
Gas	2,653	2,685
Membership Cards	2,093	1,794
Repairs & Maintenance	35,509	49,184
Security	11,097	24,600
Welfare	224	792
	121,457	141,437

Note 4 Promotions & Hospitality Expenses

Advertising	5,516	5,774
Cash Draw	16,391	16,522
Promotional Expenses	10,879	15,660
Entertainment	16,623	26,442
Subscriptions Sky TV	14,111	12,052
Taxi Vouchers	15,079	17,078
Tea/Coffee/Cheese/Biscuits/Water	2,835	2,378
Visitor Hospitality	4,384	7,804
	85,817	103,709

Note 5 Analysis of Cash and Bank Accounts

ANZ Main Account	56,117	22,793
Poker Proceeds	3,584	2,249
Raffles Bank	46,757	47,059
Gaming Float	3,362	4,559
ANZ Housie Account	16,214	11,072
Gaming High Interest	26	26
ANZ Gaming Account	90,432	61,829
Flexi Facility	2,888	879
Adjuncts Bank Accounts	10,940	7,262
Cash on Hand	33,436	30,165
	263,757	187,894




JOHNSONVILLE CLUB INCORPORATED

NOTES TO THE PERFORMANCE REPORT

FOR THE YEAR ENDED 31 August 2017

Note 6 Analysis of Stocks on Hand

	This Year	Last Year
	\$	\$
Bar Stock	18,265	12,802
Restaurant Stock	<u>1,472</u>	<u>3,314</u>
	<u>19,738</u>	<u>16,117</u>

Note 7 Bank Loans

The Club has five bank loans (2016: four) with ANZ National Bank Limited on which the Club is paying both interest and principal. The loans are secured by a first registered mortgage over the Club's assets. The loans are made up as follows:

Fixed rate Term Loan at an interest rate of 7.35% per annum

Total Owing as at 31 August	12,636	-
Less: Current portion payable within one year	<u>2,749</u>	<u>-</u>
Long Term Balance	<u>9,887</u>	<u>-</u>

Fixed rate Commercial Investment Property Loan at an interest rate of 5.47% per annum

Total Owing as at 31 August	9,407	48,669
Less: Current portion payable within one year	<u>9,407</u>	<u>39,433</u>
Long Term Balance	<u>-</u>	<u>9,236</u>

Fixed rate Term Loan for Gaming Machines at an interest rate of 7.01% per annum

Total Owing as at 31 August	3,920	26,762
Less: Current portion payable within one year	<u>3,920</u>	<u>22,955</u>
Long Term Balance	<u>-</u>	<u>3,807</u>

Fixed rate Term Loan at an interest rate of 6.84% per annum

Total Owing as at 31 August	18,051	52,379
Less: Current portion payable within one year	<u>18,051</u>	<u>34,447</u>
Long Term Balance	<u>-</u>	<u>17,932</u>

Fixed rate Term Loan for Gaming Machines note acceptors at an interest rate of 6.95% per annum

Total Owing as at 31 August	36,610	45,556
Less: Current portion payable within one year	<u>9,623</u>	<u>9,041</u>
Long Term Balance	<u>26,987</u>	<u>36,515</u>

Term Loans Summary

Current Portions

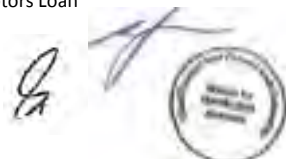
Term Loan	2,749	-
Investment Property Loan	9,407	39,433
Gaming Machines Loan	3,920	22,955
Term Loan	18,051	34,447
Note Acceptors Loan	<u>9,623</u>	<u>9,041</u>
	<u>43,751</u>	<u>105,876</u>

Long Term Portions

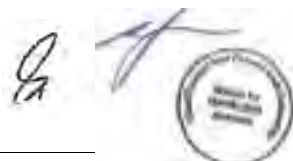
Term Loan	9,887	-
Investment Property Loan	-	9,236
Gaming Machines Loan	-	3,807
Term Loan	-	17,932
Note Acceptors Loan	<u>26,987</u>	<u>36,515</u>
	<u>36,874</u>	<u>67,490</u>

Total Bank Loans

	<u>80,625</u>	<u>173,366</u>
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JOHNSONVILLE CLUB INCORPORATED
NOTES TO THE PERFORMANCE REPORT
FOR THE YEAR ENDED 31 August 2017



Note 8 Property Plant and Equipment

This Year						
Asset Class	Opening Carrying Amount	Purchases	Re-Classification	Current Year Depreciation	Revaluation Increase/ (Decrease)	Closing Carrying Amount
	\$	\$	\$	\$	\$	\$
Land – 1 Norman Lane	1,010,000	-	-	-	-	1,010,000
Building – 1 Norman Lane	990,000	-	-	29,700	29,700	990,000
Building Refurbishment	88,360	45,672	-	15,445	(105,952)	12,635
Land – 14 Burgess Road		-	525,000	-	-	525,000
Building - 14 Burgess Road		-	485,000	14,550	154,550	625,000
Furniture & Fittings	54,569	2,003	-	5,548	-	51,025
Office Equipment	669	-	-	268	-	401
Plant and Equipment	37,590	25,103	-	17,897	-	44,795
Gaming Machines	103,539	-	-	34,167	-	69,372
Sound System	5,115	-	-	1,688	-	3,427
Total	2,289,842	72,778	1,010,000	119,263	78,298	3,331,655

Last Year						
Asset Class	Opening Carrying Amount	Purchases	Sales/ Disposals	Current Year Depreciation	Revaluation Increase	Closing Carrying Amount
	\$	\$	\$	\$	\$	\$
Land – 1 Norman Lane	925,000	-	-	-	85,000	1,010,000
Building – 1 Norman Lane	832,696	-	-	24,980	182,284	990,000
Building Refurbishment	102,057	-	-	13,697	-	88,360
Furniture & Fittings	60,632	-	-	6,063	-	54,569
Office Equipment	1,115	-	-	446	-	669
Plant and Equipment	46,261	5,212	-	13,883	-	37,590
Gaming Machines	106,832	48,245	4,496	47,042	-	103,539
Sound System	7,635	-	-	2,520	-	5,115
Total	2,082,228	53,457	4,496	108,631	267,284	2,289,842

The Club's Land and Buildings at 1 Norman Lane have been revalued as at 31 August 2017 in line with the Club's accounting policies. The valuation was conducted by Telfer Young (Wellington) Limited registered valuers ANZIV, SPINZ. The increase in value of the land was \$Nil and the decrease in value of the building and improvements was \$76,252, which has been deducted from the respective revaluation reserve. The Club's Land and Buildings at 14 Burgess Road have now been classified as Land and Buildings, whereas in previous years they were classified as an investment property. This reclassification arises as the building is no longer fully tenanted and is partially used for Club Car Parking. The land and Buildings at 14 Burgess Road have been revalued as at 31 August 2017 in line with the Club's accounting policies. The valuation was conducted by Telfer Young (Wellington) Limited registered valuers ANZIV, SPINZ. The increase in value of the land was \$Nil and the increase in value of the building was \$154,550, which has been added to the respective revaluation reserve.

JOHNSONVILLE CLUB INCORPORATED
NOTES TO THE PERFORMANCE REPORT
FOR THE YEAR ENDED 31 August 2017

	This Year	Last Year
Note 9 Analysis of Accounts Payable	\$	\$
Trade Creditors	64,640	72,397
Gaming Duty	13,696	14,008
Audit Fees	14,490	14,955
PAYE	10,784	12,248
Bank Interest	495	1,045
	<u>104,105</u>	<u>114,653</u>

Note 10 Investment Property Valuation

As stated above in Note 8 the Investment Property has been re-classified as land and buildings. So no revaluation is applicable for the current year. Last year the Investment Property was revalued by Telfer Young (Wellington) Limited registered valuers ANZIV, SPINZ in line with the Club's accounting policies. The increase in value last year was \$100,000

Note 11 Contingent Liabilities and Capital Commitments

At balance date there were no capital commitments (2016: \$55,920)
 At balance date there are no known contingent liabilities(2016: Nil)

Note 12 Guarantee

The Club has given a guarantee to the TAB for \$10,000 in accordance with their requirements for use of their facilities.

Note 13 Income Tax

	This Year	Last Year
	\$	\$
Surplus from Rental Properties before Income Tax (Note 1-C)	18,541	16,435
Less: Allocation of other costs	2,500	2,500
	<u>16,041</u>	<u>13,935</u>
Less: Tax Depreciation on Rental Assets	868	868
	<u>15,173</u>	<u>13,067</u>
Add: Interest Received	157	224
Less: Exempt Income	1,000	1,000
	<u>14,330</u>	<u>12,291</u>
Income Tax @ 28%	4,013	3,441
Income Tax Charge per accounts	<u>4,013</u>	<u>3,441</u>

Note 14 Operating Lease Commitments

Not Later than one year	1,740	3,002
Later than one year and no later than five years	2,465	4,205
Later than five years	-	-
	<u>4,205</u>	<u>7,207</u>

Note 15 Related Party Transactions

All Board Members, Executive and key management are members of the Club. As members they enjoy the services and facilities of the Club on the same terms and conditions as other members. There are no other related party transactions

Note 16 Subsequent Events

No adjusting or significant non-adjusting events have occurred between the reporting date and the date of authorisation of these financial statements (2016: Nil)

The bottom right corner of the page contains two handwritten signatures in blue ink. Below the signatures is a circular stamp with the text "Johnsonville Club Incorporated" around the perimeter and "2017" in the center.

JOHNSONVILLE CLUB INCORPORATED
NOTES TO THE PERFORMANCE REPORT
FOR THE YEAR ENDED 31 August 2017

Note 17 Gaming Authorised Purposes

	This Year	Last Year
	\$	\$
Accounting Fees	3,400	3,500
Audit Fees	8,625	7,797
Bank Fees	2,634	3,203
Computer Expenses	4,889	5,064
Insurance - Club	19,606	19,765
Interest - Club	4,569	6,501
Levies - Clubs NZ Membership	4,428	4,265
Postage	251	2,215
Printing & Stationery	12,844	13,568
Rates - Club	7,715	6,799
Telephone & Internet	7,782	7,816
Subscriptions - Sky TV	14,111	12,052
Electricity	24,043	19,608
Gas	2,653	2,685
Membership Cards	2,093	1,794
Security	11,097	24,600
Welfare	224	792
Salaries & Wages (Part Only)	74,475	16,160
Repairs & Maintenance	35,509	49,184
Donations & Grants - Community	5,080	6,067
Sporting & Cultural Sections Grants	5,903	5,962
Cleaning (Part Only)	23,093	-
Total Authorised Purposes	275,022	219,397

Note 18 Gaming Funds Reconciliation

Gaming Bank Account	90,432	61,829
Less: Gaming Duty for August	13,696	14,008
Gaming GST - July & August	10,330	8,426
Depreciation Owing	21,124	35,000
	45,150	57,434
	45,282	4,395

The image shows a handwritten signature in black ink on the left. To its right is a circular stamp with a double-line border. Inside the stamp, the text "Johnsonville Club Incorporated" is visible, though partially obscured by the signature and the stamp's design.

JOHNSONVILLE CLUB INCORPORATED
NOTES TO THE PERFORMANCE REPORT
FOR THE YEAR ENDED 31 August 2017

Note 19 Gaming Grants Community

	This Year	Last Year
	\$	\$
Softball NZ contribution for attendance at Australian Competition		800
Johnsonville Cricket Club - Team Representative Fees Contribution for		700
Men's Softball Tournament		500
Contribution for Men's Softball Tournament		500
Outward Bound Course	250	217
Grant to attend Softball World Series		750
Travel Assistance to attend NZ Junior White Sox tournament		500
Contribution for Softball Tournament in Australia	800	1,600
Contribution to attend Ballet school in America		500
Contribution to attend exchange programme in Japan	500	
Crohns & Colitis Charitable Trust	1000	
Grant to attend U19 football in Hawkes Bay	435	
Grant to attend Junior Cricket Tournament in Wellington Wellington	600	
Indoor Sports	60	
Grant to attend Japan softball tour	435	
Police Managers Guild Trust - grant for logo and message support	500	
Grant for cultural visit to Rarotonga by Newlands College Te Reo Class	500	
	5,080	6,067

Note 20 Gaming Grants Cultural and Sporting Sections

	This Year	Last Year
	\$	\$
Golf Club Champs contribution	1,219	83
North Island Bowls tournament accommodation costs		435
Engraving of sporting trophies		550
Outdoor Bowls teams entry fees & Expenses	2,161	261
Golf entry fees for Tournaments	1,304	626
Golf Expenses	577	94
Coach hire for Otaki Golf Tournament		591
Bowls Team Accommodation for tournament		1,565
Ladies Golf Tournament entry fees		307
Snooker Tournament entry fees	642	52
iPod for Line Dancing		217
Signwriting Honours Board		85
Golf entry fees for Tournament at Te Puke		1,096
	5,903	5,962







Grant Thornton

An instinct for growth™

To the Executive Committee
Johnsonville Club Inc
1 Norman Lane
Johnsonville
Wellington 6037

Audit

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Partnership**

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1 November 2017

Dear Board Members

Johnsonville Club Incorporated – Audit management letter for the year ended 31 August 2017

In accordance with our engagement letter we confirm we have completed our audit of Johnsonville Club Incorporated for the year ended 31 August 2017.

This letter sets out the matters noted and conclusions reached by Grant Thornton during the course of the audit. We have discussed its contents with Adrian Douglas in order to ensure it is factually accurate.

Significant financial reporting matters

We set out below certain matters which came to our attention during the course of the audit

Income Tax

As an incorporated society, the Club's income tax position is governed under a combination of specific tax legislation and a common law principle known as the principle of mutuality.

Generally, this principle operates to exclude from income tax any funds received by a society in relation to transactions with its members that are of a genuine mutual character. At its core the principle is based on the notion that profit cannot be made from trading with one's self.

Importantly however, not all transactions undertaken between a society and its members are non-taxable under this principle. Any transactions between an association and its members that are more akin to ordinary commercial dealings between unrelated parties would be taxable. This distinction can at times be very difficult to make and often relies on the specifics of each transaction and relevant case law.

It should be noted that the continued application of the principle of mutuality has become less certain in recent times. This is mainly due to the lack of Inland Revenue pronouncements on its application and its relationship with recently enacted tax legislation specific to societies.

While as part of our audit process we have considered the income tax affairs of the Club's, we note there is some uncertainty around the manner by which the relevant tax legislation and case law has been applied to arrive at the Club's 2016/17 tax position. Given the nature of your organization and the inherent uncertainty within this area we would recommend a more detailed review of the Club's income tax affairs is conducted.

Depreciation on Buildings

Per review of the fixed asset register we note that depreciation had been charged on land and buildings that are valued at fair value. We recommend that depreciation is not charged on these items due to the assets being revalued at year end, as the amount charged will be reversed at year end.

Classification of Investment Property

It was noted during our review of the investment property held at 14 Burgess Road that a portion of this is now used by the club for the purposes of members car parking. Per review of PBE IPSAS 16 Investment Property, an item cannot be held as investment property if the portion used for in the supply of goods or services is not insignificant. As determined by TelferYoung, the 44% used by the club to deliver services is not considered insignificant. The Investment property has therefore been reclassified to Property, Plant and Equipment.

Doubt Counting of Building Additions

Per review of the fixed asset register we noted that additions had been added for the building which is held at fair value, overstating the amount of fixed assets. Per discussions with the TelferYoung, we identified additions what had be included in the fair value of the building and also in the fixed asset register as additions. This amount of \$105,951 has been raised as an adjustment and written off as at year end. We recommend that the club discuss with Valuer what building additions are included in the fair value of the buildings before adding them to the fixed asset register.

Control observations and recommendations

Due to the nature of the Club, as well as the inherent control limitations, our audit approach focused predominantly on detailed substantive testing as opposed to relying on the validation of the operation of internal controls. We did however obtain an understanding of, and evaluate the control environment, and undertake some limited testing of controls.

We note that in planning and performing our audit, we considered internal controls in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements.

The purpose of our consideration of internal controls is not to provide assurance in its own right over internal controls, and therefore, our consideration of internal control would not necessarily disclose all matters in relation to internal controls that a more detailed special examination might reveal.

We provide below our observations on the controls we have tested and our recommendations as to how these matters could be addressed:

Online Banking Access

During the course of our audit we reviewed the ANZ online access controls. We noted one ANZ user that was no longer part of the Board of the Club. Although we acknowledge that they no longer have an authorisation device, best practice is to ensure all users are deleted in a timely manner if they are no longer part of the Board of the Club.

Annual Leave Balances

During our review of annual leave balances, we note that two employees have leave balances owing above 20 days at 31 August 2017. Elevated annual leave balances accrue on balance sheet increasing current liabilities and accordingly should be proactively managed. Accordingly, we recommend that employees are encouraged to take annual leave, and that leave balances are monitored going forward to ensure leave liabilities are maintained at reasonable levels.

Approval of Timesheets

During the audit testing we noted that not all timesheets are approved per discussions with Cheryl, the bar manager is not always present when the staff member clocks off and therefore the hours worked are not easily verifiable. It is possible to investigate these scenarios through CCTV or when the alarm is set but this is time consuming and not carried out as a matter of course.

We suggest that the bar manager should be comparing timesheets to the bar work roster and taking the time to verify those instances which appear unusual. This should be practicable given that the bar manager should have an accurate expectation of the finishing time on particular days (given past experience). Where the time looks unusual a simple explanation is likely to be available and if particular staff members have continuing variances they should be under a higher level of scrutiny.

Controls Surrounding the Daily Reconciliations

We identified that the key control around daily cash and till reconciliations was the review performed by Cheryl on each daily cash sheet. In addition a further review is performed to identify significant variances. From our work we are satisfied that this control is operating effectively.

The second control identified through discussions with management was the investigation of till variances. Management confirmed that till variances above SIO on any day are investigated with the bar/ restaurant manager. In addition, correspondence is retained to provide documentation of such investigations. We noted on several occasions that the explanation provided was that there was no reason for the variance. This control is not operating effectively as it is not providing any additional information or comfort that was not already known.

We were also made aware of two instances of employees not recording sales transactions in the till system but taking the cash instead. These instances were identified by management due to the review of till variances and further investigations using CCTV footage. We are comfortable that these instances are not material and they give evidence that the first control is operating effectively.

Whilst we have been able to take a test of controls approach due to the strength and effectiveness of the first identified key control, we recommend that management emphasise the importance of entering transactions into the till accurately. We also recommend that management continue to drill deeper into variance explanations rather than accepting that there is 'no reason', or the causes is unknown.

Stock Wastage

Per review of the stock wastage reports for the year, we note that variances tend to fluctuate fortnightly. Large variances are often commented on due to activities such as cleaning of the beer lines but this is not performed consistently. We recommend that large variances are always investigated and documented on the stock wastage report consistently.

Summary of corrected and uncorrected misstatements

We include a summary of the corrected misstatements that were identified, agreed with management and adjusted in the financial statements for the year ended {balance date}. We also provide a summary of uncorrected misstatements which were detected by us during the audit, but not adjusted by management, as they were determined by management to be immaterial, both individually and in aggregate, to the financial statements taken as a whole. These matters are set out in Appendix A.

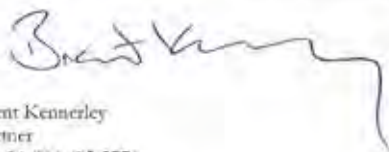
Required communications

As auditors we believe it to be best practice that we communicate certain matters to those charged with the governance. These are set out in Appendix B.

We would like to take this opportunity to thank Adrian, Cheryl other staff and Board Members for the co-operation and assistance afforded to us during the course of our audit.

Yours faithfully

Grant Thornton New Zealand Audit Partnership



Brent Kennerley
Partner
T +64 (0)4 495 3771
E Brent.Kennerley@nz.gt.com

Appendix A – Misstatements identified during the audit

Adjusted misstatements

Misstatements that were identified and adjusted during the course of the audit include:

	\$
DR PPE – Land and Buildings 14 Burgess Road	1,010,000
CR Investment Property	1,010,000
(To reclassify Investment Property to Property, Plant & Equipment)	
DR PPE – Buildings 1 Norman Lane	29,700
CR Gain on PPE – Buildings	29,700
(Being increase on building valuation following external valuation report)	
DR Loss on PPE – Buildings	105,951
CR PPE – Buildings 1 Norman Lane	105,951
(To decrease Book Value of building refurbishments included in Building Fair Value double counted in FAR)	
DR PPE – Buildings 1 Norman Lane	29,700
CR Gain on PPE – Buildings	29,700
(Being increase on building valuation following external valuation report)	

DR	PPE – Buildings 14 Burgess Road	154,550
CR	Gain on PPE - Buildings	154,550

(Being increase on building valuation following external valuation report)

Unadjusted misstatements

The aggregate impact of unadjusted misstatements on the profit and loss account, were they to be processed, would result in an increase in profit by \$3,990.

Details of unadjusted misstatements include:

DR	Accruals	3,990
CR	Audit Fee Expense	3,990

(To adjust for over accrual of audit fee)

Appendix B – Communicating with Those Charged with Governance

In compliance with auditing standards there are certain statements of acknowledgement that should now be highlighted on an annual basis. These can be summarised as:

Matter to be communicated	Comments
Significant accounting policies adopted or changed	No changes to, or new, significant accounting policies adopted during the year.
Management judgements and estimates	No significant judgements or estimates used during the year.
Adjusted and unadjusted audit misstatements	Refer to appendix A.
Disagreements with management	There have been no disagreements with management during the audit.
Any instances of fraud or non-compliance with legislative, regulatory or contractual requirements	An immaterial fraud had been identified by management. Refer to explanation in main report above.
Matters affecting the governance of the committee	No matters were identified that affected the governance of the Board.
Type of audit opinion	We issued an unmodified opinion.
Significant deficiencies in internal control systems	Matters noted in respect to controls and operation of the finance function is set out in our letter above.
Non audit fees and our independence	In addition to the audit the following services were provided Grant Thornton during the year: Review of financial forecast - \$1,000. cost

Prior year accounting and auditing issues

During the audit we discussed with management the prior year accounting and auditing issues and the progress made against these. The results were as follows. Items of significance that have not been resolved have been described in the main body of this report.

Issue	Result	Satisfactory
Annual leave balances	There are currently two employees with an accrued leave balance of over 20 days.	Ongoing
Income tax	GT tax team to meet with newly appointed club manager to discuss this.	Ongoing
Finance lease arrangement	This lease expired during the financial year.	Resolved
Retaining documentation	No missing documentation noted during current year audit.	Resolved
Controls surrounding daily reconciliations	Till variances still not investigated in-depth.	Ongoing
Online banking access	One former employee identified as still having access to ANZ online banking.	Ongoing
Approval of timesheets	Per scan test of timesheets, there appears to be a number of timesheets that have not been approved.	Ongoing

NOMINATIONS FOR PRESIDENT AND VP'S

NOMINEE

PROPOSER/SECONDER

PRESIDENT

Steve Macaulay 578

Bob Tait 338 / Jack Feeney 67

VICE PRESIDENT (TWO POSITIONS)

Barry Jones 492

Trina Snow 300 / Dave Wilkinson 308

Trina Snow 300

Glen Newman 31 / Jack Feeney 67



2017

NOTICE OF BOARD ELECTIONS

The election of the Board of six members will be conducted on Saturday 25 November 2017 at the Johnsonville Club, Main Lounge, 1 Norman Lane, Johnsonville between 11am and 7pm.

Absentee voting papers are available for members who are unable to attend the Clubrooms on election day, Saturday 25 November 2016, due to family or personal reasons in accordance with Rule 12.4. Application for absentee votes must be in writing via the following methods:

- Email to manager@jclub.co.nz
- Posted to The Returning Officer, PO Box 13-045, Johnsonville
- Delivered in person to the Club

Please state in your application the reason you require an absentee vote.

RULE 12.4 - ABSENTEE VOTING:

A member not able to attend on the day of the Annual Meeting or on the day of the Election, for personal or family reasons, to personally cast a ballot, may apply to the Returning Officer for an absentee vote stating the reason for the application. The Returning Officer shall have sole discretion in determining if a reason is valid. The member must attend the Club Rooms personally to uplift the ballot paper which shall not be removed from the Club Rooms. The ballot is to be completed and placed in the sealed ballot box before the member leaves the Club Rooms. The Returning Officer will hand the sealed ballot box to the Scrutineers for inclusion in the ballot, along with the register of voters, prior to the commencement of the Election.

NOMINATIONS FOR BOARD

NOMINEE (SIX POSITIONS)

Merrin Davies 423

Dave Field 858

Mark Gilmer 269

John Hinton 1166

Sue-Anne Leitch 299

Judy Liddell 1132

John Sletcher 32

Lynette Sletcher 362

PROPOSER/SECONDER

Trina Snow 300 / Michael Robinson 1059

Trina Snow 300 / Mark Gilmer 269

Barry Jones 492 / Kevin Jones 84

Trina Snow 300 / Mark Gilmer 269

Steve Macaulay 578 / Judy Liddell 1132

Kate Paterson 1507 / Trina Snow 300

Trina Snow 300 / Mark Gilmer 269

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2017

NOTICES OF MOTION

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1. **“THAT ALL REFERENCES WITHIN THE RULES BE CHANGED FROM “ORDINARY MEMBER” TO “GENERAL MEMBER” INCLUDING CONSEQUENTIAL ALTERATIONS TO CORRECT GRAMMAR AND DEFINITIONS”**

REASON

Feedback has been received from several members that they object to the term “ordinary” being used to describe their membership. A Board sub-committee has discussed this and have decided to propose that ordinary member be changed to “general member”. Some consequential amendments will be required to the rules definitions and other rules, but these will not change the intent or meaning of these rules.

2. **“THAT A DEFINITION OF “VISITOR” BE ADDED TO SECTION 2 OF THE CLUB RULES.**

“Visitor” means a person not being a member or the guest of a member or a guest of a member of an affiliated Club”

REASON

Adds a definition for visitors in the rules.

3. **“THAT THE FOLLOWING ALTERATIONS ARE MADE TO RULE 6.5 (COUNTRY MEMBERSHIP) OF THE CLUB RULES:**

CHANGE RULE TO READ AS FOLLOWS:

6.5 Country Membership

- (a) Any person who resides more than 30km from the Club may apply for country membership. The application will be treated in accordance with Rule 6.2.
- (b) Ordinary Members may elect to transfer their membership status to Country membership as follows:
 - (i) The members permanent residence is not less than 30 kilometres from the Clubs Rooms
 - (ii) The member has been an ordinary member for at least one year at date of transfer.
- (c) A Country member may apply for reinstatement as an ordinary member at any time on payment of the difference in the current year’s subscription.

REASON

Opens up the qualifications for country membership. Also means that if a membership is not renewed by a member moving out of the area due to an oversight the person may later apply

for country membership.

4. "THAT THE FOLLOWING CHANGES BE MADE TO RULE 8.2 (PROCEDURE FOR IMMEDIATE SUSPENSION) IN THE CLUB RULES:

Replace "section 216" with "Part 2 Subpart 7"

REASON

Corrects reference in legislation (new reference from the Sale and Supply of Alcohol Act 2012).

5. "THAT THE FOLLOWING CHANGES BE MADE TO RULE 25.1 (INSERTIONS IN ITALICS)

25 VISITORS GUESTS AND AFFILIATED MEMBERS

25.1 Any Member may invite any person as a *guest visitor* to the Club in accordance with the following:

By entering Club premises, a guest *visitor* agrees to abide by these Rules and the club By Laws;

- (a) All *guests visitors* shall enter their name and residential locality in and sign the Club's visitors book each time they visit the Club;
- (b) The Member accompanying a guest shall also sign the guest's entry in the Club's visitors' book and will at all times be responsible for the conduct of the *guest visitor*;
- (c) No *guests visitors* shall be sold or supplied Alcohol on Club premises unless the *guest visitor* is present on the invitation of a Member, **and** is in the company of the Member and the Alcohol is supplied for consumption on the premises. *A guest visitor must leave the Club no later than the member whom they accompanied. All guests must be specifically invited to attend the club prior to their arrival before being signed in by a member.*

25.2 Members of Affiliated Clubs ~~and their guests~~ visiting the Club:

- (a) Are deemed to agree to abide by these Rules *and the club By Laws*;
- (b) ~~Must Shall enter their name and the name of their Club in and sign the Club's visitors book each time they visit the Club~~ show their current membership card of the affiliated club on request by Staff or a Board member.
- (c) Have the same rights as members to be sold or supplied Alcohol for on or off premise consumption provided they have produced sufficient evidence to a Board Member or member of staff of the Club that they are a member of an Affiliated Club.

(d) *Affiliated Members may invite guests to the club under rule 25.1*

~~25.3 No person, whether a member of an affiliated Club or otherwise, may become a regular or frequent (as defined by the Board) visitor."~~

REASON:

Defines Guests and Affiliated Visitor. Makes it clear visitors and guests must also comply with the By Laws. Makes the requirements clear (legally) for inviting a guest to the club. Requires affiliated visitors to show membership cards at the bar instead of signing in (a common practice in other clubs). Allows affiliated members to invite guests (i.e. their partner) to the club. Removes frequent visitor clause as this has also been removed from the By Laws by the Board. Use of the word "guest" also aligns with Section 60 of the Sale and Supply of Alcohol Act 2012.

6. THAT THE FOLLOWING ALTERATION BE MADE TO RULE 18.1

Insert: "Consider any nomination for Life Membership received in accordance with Rule 6.4"

Re-number other clauses to fit insertion

REASON

Adds consideration of Life Member nominations to AGM purpose

MOVED: STEVE MACAULAY 578

SECONDED: BRENT PORTER 238